University Foundations: EIU 1111

Fall 2007

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<tr>
<th>Section #: 005</th>
<th>Time: 10:00 – 10:50 MW</th>
<th>Location: Taylor Hall</th>
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<tbody>
<tr>
<td>Instructor: Dr. Michael Shirley</td>
<td>Instructor: Ms. Betsy Miller</td>
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<tr>
<td>Office Hours: MWF 11-12, TTh 10-12, 1-3, and by arrangement</td>
<td>Office Hours: 8-4:00 M-F</td>
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<tr>
<td>Office: Coleman Hall 2681</td>
<td>Office: 2230 McAfee</td>
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<tr>
<td>Phone: 581-6361</td>
<td>Phone: 581-7370</td>
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<tr>
<td>Email: <a href="mailto:mshirley@eiu.edu">mshirley@eiu.edu</a></td>
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Course Description
University Foundations is an inquiry into the academic expectations, resources, policies, and traditions of university life. Students are challenged to enhance their intellectual potential, understand their academic and moral responsibilities, and appreciate diversity in a framework that develops the critical thinking, learning, and communication skills necessary to contribute successfully to the university’s intellectual life. An experiential learning component engages students in the scholarly and co-curricular community.

Textbooks


Eastern Illinois University 2006-2007 Undergraduate Catalog.

Course Objectives
University Foundations is a writing-active course with four main objectives:
- To familiarize you with the expectations, policies, resources, and traditions of Eastern Illinois University
- To develop your critical thinking, learning, and communication skills
- To enrich your perspectives on personal, academic, and moral issues in higher education
- To engage you in the educational and social life of the university

Student Learning Objectives
Upon completion of the course, you will be able to
- Describe classroom norms, university policies/procedures, and faculty expectations
- Explain the purposes of higher education
- Use the resources and services provided by Eastern Illinois University
- Identify common problems and pressures facing today’s college students
- Formulate educational and life goals
- Communicate more effectively (orally and in writing) with professors and peers
- Analyze, criticize, and construct arguments on university life using critical thinking skills

Accommodations
If you need accommodations for a disability, please contact the Office of Disability Services at 581-6583, 2002 Ninth Street Hall.
Assignments—Readings, Papers, Homework, Email, and Campus Activities

- Readings will be selected from the textbook and other sources; assignments are due the day listed on the schedule, so come prepared to discuss readings on the day given. At some point in the semester, you will be asked to lead the class discussion on a given topic.

- There will be a minimum of three writing assignments. These assignments will challenge you to think and express yourself about issues related to the readings and class activities/discussion. In this course we will adhere to standards of writing and conduct that are similar to those in the workplace where promptness, neatness, and respect are taken for granted. All exercises written outside of class must be typed. In the top right hand corner of your papers put your name, the course number and section, the date, and the assignment name or number.

- Papers and assignments should be turned in to us in class, not placed on our desks or under our doors. We value good writing, and good writing requires revision. To that end, we require you take at least one of your papers to the Writing Center for revision.

- Campus Activities – Students must attend no fewer than 3 campus activities. Campus activities are listed on the UF calendar. The UF calendar is on the UF website, http://www.eiu.edu/~eiu1111. Activity reports must be submitted by 10/3; 10/31; 12/3.

- Class Project - Our class will create and develop a college-life project related to a theme of the course. The project must be a creative endeavor that reflects the skills that were taught during the course, and it must allow for everyone in the class to make contributions. Our class will summarize/present the results of this project during the Project Showcase on Thursday, December 6, 2007 5:00-7:00 p.m. in the Grand Ballroom of the University Union. ATTENDANCE IS REQUIRED.

Attendance and Participation

Due to the interactive nature of the course, attendance and active participation in class is required. Your instructors reserve the right to give unannounced reading quizzes. Because this class is largely based on group discussion, attendance is mandatory. You may miss two classes before your grade is affected. If you come in after attendance has been taken, it is up to you to make sure, after class, that you have been marked late and not absent. If you are chronically late, you will miss important announcements, coursework, and will greatly inconvenience your instructors and classmates.

In order to earn an A for participation, you must:
- Complete assignments on time
- Engage in class discussions on a regular basis (daily)
- Be an asset to your small group activities
- Miss no more than 2 classes

In order to earn a B for participation, you must:
- Complete assignments on time
- Engage in class discussion on a semi-weekly basis (weekly)
- Be helpful in your small group activities
- Miss no more than three classes

In order to earn a C for participation, you must:
- Complete assignments on time
- Participate at least minimally in class discussion
- Participate at least minimally in group activities
- Miss no more than three classes
A **D** for participation is earned if you:
- Do not complete all assignments on time
- Participate in class discussions only minimally
- Participate only minimally in group activities
- Miss 4 or more classes

An **F** for participation is earned if you:
- Routinely come to class unprepared
- Miss 5 or more classes

**Late Work**
Late work is not acceptable. If you know you will be gone for a school trip (athletic or otherwise), work should be turned in before you leave. Extensions will only be granted if you have good reasons for asking for an extension (It is smarter to ask and give a reasonable explanation than it is to assume that we will refuse; we’re usually pretty reasonable.). Requests for extensions must be made *before* the paper is due, not on the day it is due. That's too late.

**Evaluation**
The standard college scale will be used: 90%-100% = A, 80%-89% = B, 70%-79% = C, 60%-69% = D, below 60% = F. The final grade is determined according to the following percentages:

- Writing Assignments – 2 @ 25 points each……………………………………50
- Homework – 4 @ 15 points each………………………………………………60
- Group Discussion - 50 points…………………………………………………..50
- Class Project - 100 points……………………………………………………….100
- Foundation Day & Citizenship - 2 @ 45 points each…………………………90
- Attendance and Participation – 30 @ 10 points each…………………………..300

**TOTAL 650**

**Foundation Days**

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<tr>
<th>Date</th>
<th>Activity</th>
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<tr>
<td>August 28 7:00 p.m.</td>
<td>Convocation</td>
<td>Grand Ballroom, MLK University Union.</td>
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<td>September 27 4:00-7:00 p.m.</td>
<td>Academic Foundation Day</td>
<td>Academic departments will offer presentations on their majors and potential careers. Grand Ballroom and 3rd floor rooms. Reaction paper due 10/17/07.</td>
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<tr>
<td>December 6 5:00-7:00 p.m.</td>
<td>Project Showcase</td>
<td>Each section of UF will prepare a poster session and talk showcasing its class project.</td>
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Semester Schedule

August
M 8/20 Introduction to the course.
W 8/22 EIU History (Sect. 1) & Difference between High School & College, pgs 7-9
M 8/27 Chapter 1 – Commit to college success pgs. 1-24

TUESDAY AUGUST 28 – Convocation, 7:00 p.m. in the Grand Ballroom

W 8/29 Library tour - meet at south entrance

September
M 9/3 no class – labor day (FREE attendance points!)
W 9/5 Chapter 2 – Diversify your learning style pgs. 35-56
M 9/10 Ethics Introduction pgs. 1-11 Student Code of Conduct
W 9/12 Open discussion
M 9/17 Roy Lanham – Campus Minister Newman Catholic Center – Volunteer Opportunities
   (Reaction paper due 9/26)
W 9/19 Visit Career Services
M 9/24 Chapter 4 – Explore Your Campus, Courses, and Computer pgs. 97-118
   Writing assignment #1 due (25 pts.)
W 9/26 Chapter 5 – Be a great money manager pgs. 129-154
   Citizenship Reaction paper due (45 pts.)

Thursday, September 27, Academic Foundation Day, 4:00 – 7:00 p.m.

October
M 10/1 Chapter 3 – Be a great time manager pgs. 67-86
W 10/3 Chapter 6 – Take it in: Notes and Reading pgs. 165-192, campus activity #1 due (15 pts.)
M 10/8 Chapter 7 – Enhance your study skills pgs 165-192
W 10/10 BRING CATALOG and HANDBOOK for activity
M 10/15 Chapter 8 – Succeed on tests pgs 235-256 Group A presents (50 pts.)
W 10/17 Chapter 11 – Communicate and build relationships pgs. 337-362
   Academic Foundation Day reaction paper due (45 pts.)
M 10/22 Chapter 9 – Expand your thinking skills pgs 267-288 Group B presents (50 pts.)
W 10/24  Graduation Plan activity  BRING CATALOG and HANDBOOK
M 10/29  Chapter 10 – Refine your expression pgs. 299-326 **Group C presents** (50 pts.)
W 10/31  Discuss Class Project; Campus activity #2 due (15 pts.) Graduation plan due (15 pts.)

**November**

M 11/5   Chapter 13 – Explore Careers
W 11/7   Chapter 12 – Take charge of your physical & mental health pgs. 373-396 **Group D presents** (50 pts.)
M 11/12  Final writing assignment due (25 pts.)
W 11/14  Putting it all together pgs. 435-438
M 11/19  *No classes – Thanksgiving Break!*
W 11/21  *No classes – Thanksgiving Break!*
M 11/26  Group work on Final Project
W 11/28  Group work on Final Project

**December**

M 12/3   Group work on Final Project; Campus activity #3 due (15 pts.)
W 12/5   Course evaluations/Final Project Practice
R 12/6   **Project Showcase, 5:00 – 7:00 p.m.** (100 pts.)