

## EIU 1111: University Foundations Fall 2013

Section #: 19

Time: T/R 12:00 – 12:50

Location: Thomas Hall Classroom

[www.castle.eiu.edu/~eiu1111](http://www.castle.eiu.edu/~eiu1111)

Instructor: Michael Shirley  
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### Course Description

University Foundations is an inquiry into the academic expectations, resources, policies, and traditions of university life. Students are challenged to enhance their intellectual potential, understand their academic and moral responsibilities, and appreciate diversity in a framework that develops the critical thinking, learning, and communication skills necessary to contribute successfully to the university's intellectual life. An experiential learning component engages students in the scholarly and co-curricular community.

### Textbooks

*Choices for College Success and Case Studies: University Foundations.* (2011). Boston: Pearson.

Amy Waldman, *The Submission*, New York: Picador, 2011.

### Course Objectives

University Foundations is a writing-active course with four main objectives:

- To familiarize you with the expectations, policies, resources, and traditions of Eastern Illinois University
- To develop your critical thinking, learning, and communication skills
- To enrich your perspectives on personal, academic, and moral issues in higher education
- To engage you in the educational and social life of the university

### Student Learning Objectives

Upon completion of the course, you will be able to

- Describe classroom norms, university policies/procedures (including student code of conduct and catalog information), and faculty expectations
- Explain key moments in Eastern history
- Function as a global citizen in a multi-cultural world
- Use the resources and services provided by Eastern Illinois University
- Identify transitional issues—personal, social, and academic—and learn about resources and services to aid in overcoming those issues
- Formulate educational and life goals
- Articulate values and priorities related to college and your future
- Communicate more effectively (orally and in writing) with professors and peers
- Analyze, criticize, and construct arguments using critical thinking skills
- Employ time management and study skills (including test taking, note-taking, and reading strategies)

## Accommodations

If you need accommodations for a disability, please contact the Office of Student Disability Services at 581-6583, 2002 Ninth Street Hall.

## Classroom Ground Rules

We promise to respect your individuality, values, and opinions. We expect you to respect each other and treat us and each other with civility. This does not mean that we cannot disagree, but we will do so in an appropriate manner. While you are in class, we expect you only to use your cell phone to schedule things in your calendar for class; do not use it to text your friends and family, to play games, to look at Facebook, etc. When not putting something into your calendar, turn off your phone and put it away.

We expect you to come to class prepared and ready to participate in discussions. That means we do not expect to see you put your head on the desk to sleep. You will have your materials ready and come with books, handouts, paper, and a writing utensil. This, by the way, is a good idea for ALL courses.

## Assignments—Readings, Papers, Homework, Email, and Campus Activities

Because University Foundations seeks to aid in your transition from high school to college academics, there will be many opportunities to earn points through a variety of skills. For many assignments, you will receive points for being timely and fulfilling the assignment, which helps you practice good time management and good study skills.

**Readings:** Readings will be selected from the textbook and other sources; assignments are due **the day listed on the schedule**, so come prepared to discuss readings on the day given. We reserve the right to give unannounced quizzes over the readings to encourage careful reading and reflection. We may ask you to complete an on-line module or assessment before class as well.

**Papers:** All papers are to be typed, with margins and font sizes that aid readability and do not give the appearance of having been chosen to disguise a lack of content. The latter admonition applies also to word choice: do not use one big word where one short one will do as well or better. For example, don't use "utilize." Use "use."

Spelling, grammar, clarity, content, and grace all count toward your grade. These are papers turned in for a university course, so treat them appropriately, and avoid contractions, turning in first drafts, and last-minute handwritten additions. Include your name, the course number, the date the paper is turned in, and the assignment number and title.

If you are tempted to ask, "how will you grade this paper?", heed this reply, which we offer in advance of the question: Our grading will take everything into account, including how well you focused on the assignment, but be of good cheer. Although our comments and suggestions may well seem vicious (particularly Dr. Shirley's), they are intended to help you identify what you need to improve, both in presentation and thought, for writing is a form of thought, and the first drafts of our thoughts rarely seem as intelligent or well founded as those we have revised. Despite the comments, grades of papers turned in on time or early will likely reflect a quality of undeserved mercy.

**Campus Activities:** Students must attend at least 4 campus activities for a total of 25 points each. Activity reports must be submitted by the dates indicated on your class schedule. Choose one activity that falls into each category: art & culture (play, concert, or art exhibit at Tarble or Doudna); academic (lecture or workshop on an academic topic or study skills); social life (lecture or workshop on alcohol, dating, and so forth), and community (athletic events or volunteering). Required activities for Greek organizations, Gateway, or other classes may not be used. If you are unsure if something will count, ask ahead of time; do not assume something will count without asking. **You must clearly indicate on your paper which category your submission covers.**

**Services Presentation:** You will be divided into 5 groups and given a campus resource to research and present to your classmates. Each individual must actively participate in the production of the presentation and must also actively participate in the presentation. Your presentation must be between 15 and 20 minutes. The goal is to inform your classmates and actively engage them during the presentation. Each group member will write a paper explaining their role in the group. You will also evaluate yourself and your group members in a confidential evaluation form which will be used to determine the individual portion of the grade.

**Global Citizenship Project:** Each University Foundations class does a global citizenship project that involves learning about your new community and giving back to that community. This will involve outside work on your part and a reflective written piece. The exact project will be determined by the class.

**E-mail Assignments:** Email assignments must include a thesis statement and supporting material. Take the time to spell check your email submissions and use full sentences as well as Standard English grammar and punctuation. We will not count words, but stating your opinion or answering a question without expanding on the idea will result in a reduced grade. Email assignments are due every Friday, and will not be accepted if turned in late. Email assignments must be sent to **both** Dr. Shirley and Ms. Kingery and are **due by 5:00 pm each Friday**.

**Homework:** All other work we collect will be included in homework. You must turn this work in on time in order to receive credit. If you know that you will be gone for a University-sponsored event, you should turn your work in early or discuss the due date with your instructors.

**Class Project:** Our class will create and develop a college-life project related to a theme of the course. The project must be a creative endeavor that reflects the skills and knowledge that were taught during the course, and it must allow for everyone in the class to make contributions. Our class will summarize/present the results of this project during the Project Showcase on **Thursday, December 5, 2013 from 4:00-6:00 p.m.** in the Grand Ballroom of the University Union. ATTENDANCE IS REQUIRED. The project and its presentation will take the place of the final exam in this course.

**Late Work:** Late work is not acceptable. If you know you will be gone for a school trip (athletic or otherwise), work should be turned in before you leave. Extensions will only be granted if you have good reasons for asking for an extension. (It is smarter to ask and give a reasonable explanation than it is to assume that we will refuse; we're usually pretty reasonable.) Requests for extensions must be made *before* the paper is due, not on the day it is due. That's too late.

## Attendance and Participation

### Evaluation

The standard college scale will be used: 90%-100% = A, 80%-89% = B, 70%-79% = C, 60%-69% = D, below 60% = F. The final grade is determined according to the following points:

Career Paper	75 points
Citizenship Project	50 points (30 points participation; 20 points paper)
E-mail Assignments	150 points (10 points each)
Class Project	100 points (50 pts. individual; 50 pts. Event presentation)
Services Presentation	50 points (25 pts. Individual; 25 points presentation)
Attendance and Participation	150 points (5 possible points per class session)
Homework	
AFD sheets	
In class paperwork	
Project evaluations	
Academic Foundation Day	75 points (attendance 25 pts.; 50 points paper)
Campus Activity Papers	100 points (25 points each)
Total	750 points

Due to the interactive nature of the course, attendance and active participation in class is required. Your instructors reserve the right to give unannounced reading quizzes to assure that you keep up with your reading. Because this class is largely based on large- and small-group discussion, attendance is mandatory. If you come in after attendance has been taken, it is up to you to make sure, after class, that you have been marked late and not absent. If you are chronically late, you will miss important announcements, coursework, and will greatly inconvenience your instructors and classmates. No distinction is made between “excused” and “unexcused absences.” Obviously, if you have a major hospital stay or something of that nature, greater latitude will be given.

### Important Dates for UF

Event	Date	Time	Location
Panther Palooza	Wed., Aug. 21	11:00 a.m.-2:00 p.m.	South Quad
Academic Foundation Day	Tues., Oct. 1	4:00-7:00 p.m.	Grand Ballroom and 3 <sup>rd</sup> floor meeting rooms, MLK University Union
Project Showcase	Thurs., December 5	4:00-6:00 p.m.	Grand Ballroom, MLK University Union

### Important Dates for You & EIU

Event	Date	Explanation	Location
Schedule Advising Appointment	Sept. 10--Begins on this day	Schedule an appointment to discuss spring schedule	2100 9 <sup>th</sup> Street Hall
Midterm	October 9	Instructors will submit grades for NC, D, & F	Emails will be sent to your eiu.edu account
Drop Deadline	November 2	Last day to drop a class; will result in a W on transcript	PAWS
Return Textbooks	Dec. 13 by 3:00 p.m.	Return all books; fines begin at 3:00 p.m.	Textbook Rental Service
Grades Available	December 17	Fall course grades will be available for viewing	PAWS

## Semester Schedule

Date	Topics	Assignments	Due
<b>AUGUST</b>			
T 20	Introduction to course and each other	Attend Panther Palooza Wednesday 8/21. Visit 3 RSO tables	
R 22	Differences between HS and college; Faculty & Student Responsibilities		List of 3 RSO's that interest you from Panther Palooza
F 23			Email #1 due by 5:00 pm
T 27	Transition to College	Pgs. 13-25	
R 29	Staying Safe	Pgs. 220-224	
F 30			Email #2 due by 5:00 pm
<b>SEPTEMBER</b>			
T 3	Civility Campaign	Pgs. 215-219	
R 5	Global Citizenship Project		
F 6			Email #3 due by 5:00 pm
T 10	Discuss Citizenship Project		
R 12	About EIU	Pgs. xix-xxxiii	
F 13			Email #4 due by 5:00 pm
T 17	Values Auction		Value Auction Sheets
R 19	Establishing Priorities to Match Values; Critical Thinking	Chapter 4	Campus Activity Report #1 due
F 20			Email #5 due by 5:00 pm
T 24	Class Strategies	Pgs. 34-43, 105-112	
R 26	Majors & Careers	Pgs. 285-299	
F 27			Email #6 due by 5:00 pm
<b>OCTOBER</b>			
T 1	Majors & Careers	Attend Academic Foundation Day	
T 1	Attend Academic Foundation Day	4:00-7:00 p.m. MLK Union	
R 3	Mid-Term Discussion - How to Read Textbooks	Pgs. 134-142	
F 4			Email #7 due by 5:00 pm

T 8	Stress Relievers	Pgs. 49-50	
R 10	Groups 1 and 2 Present		
F 11			Email #8 due by 5:00 pm
T 15	Groups 3 and 4 Present		
R 17	Group 5 Presents		Academic Foundation Paper Due
F 18			Email #9 due by 5:00 pm
T 22	Student Services Center Presentation	<b>Meet in 9<sup>th</sup> Street Hall Rm. 1115</b>	
R 24	Diversity	Pgs. 226-231	
F 25			Email #10 due by 5:00 pm
T 29	Diversity		
R 31	Building Community	Pgs. 215-219	Campus Activity Report #3 due
<b>NOVEMBER</b>			
F 1			Email #11 due by 5:00 pm
T 5	Student Panel		
R 7	Establishing Priorities	Pgs. 37-40	Career Paper Due
F 8			Email #12 due by 5:00 pm
T 12	Class Project		
R 14	Going Home		Citizenship Project Due
F 15			Email #13 due by 5:00 pm
T 19	Next Semester	Pgs. 58-68	
R 21	Class Project		Campus Activity Report #4 due
F 22			Email #14 due by 5:00 pm
T 26	<i>Thanksgiving break!</i>		
R 28	<i>Thanksgiving break!</i>		
<b>DECEMBER</b>			
T 3	Class Project		
R 5	Class Project; Course Evaluations		
R 5 5:00-7:00	UF Showcase	Participate in Project Showcase; 4:00-6:00 p.m.	
F 6			Email #15 due by 5:00 pm